

Rector's Decree

The Rector

DR

Subject: Call for applications for Level I Master's Degree in "Cranio-cervical-mandibular biomechanics: Treatment of musculo-articular imbalances" – academic year 2025/2026.
 Department of Medicine and Surgery

Having regard to Law No. 341 of 19 November 1990, 'Reform of university teaching regulations';

Having regard to Ministerial Decree No. 270 of 22 October 2004, "Amendments to the regulations governing the educational autonomy of universities, approved by Ministerial Decree No. 509 of 3 November 1999 of the Ministry of University and Scientific and Technological Research";

Having regard to Law No. 240 of 30 December 2010, "Regulations concerning the organisation of universities, academic staff and recruitment, as well as the delegation of powers to the government to promote the quality and efficiency of the university system";

Having regard to the resolution of the Board of Directors of 26 January 2022, which approved the application of the total exemption for disability referred to in Article 15 of the Regulations on student fees, also to those who intend to enrol in master's courses, advanced training courses, continuing education courses and summer/winter schools;

Having regard to the Statute of the University of Perugia, issued by Rectoral Decree no. 564 of 4 March 2025;

Having regard to the Regulations on university master's degree courses and advanced courses at the University of Perugia, issued by Rectoral Decree no. 2014 of 30 July 2025;

Having regard to Decree No. 388 of 13 October 2025 of the Director of the Department of Medicine and Surgery, approving the proposal to re-launch the Level I Master's Degree in 'Cranio-Cervical-Mandibular Biomechanics: Treatment of Musculo-Articular Imbalances' for the academic year 2025/2026;

Considering that on 27 October 2025, the Evaluation Committee gave a favourable opinion on the proposal to re-launch and activate the Level I Master's Degree in 'Cranio-Cervical-Mandibular Biomechanics: Treatment of Musculo-Articular Imbalances' for the academic year 2025/2026 - Department of Medicine and Surgery;

Considering that the Academic Senate and the Board of Directors, in their meetings on 28 and 29 October 2025 respectively, approved the re-edition and establishment of the Level I Master's Degree in 'Cranio-cervical-mandibular biomechanics: Treatment of musculo-articular disharmonies' for the academic year 2025/2026 - Department of Medicine and Surgery; **Having** regard to Rectoral Decree no. 2802 of 4 November 2025, which authorised the activation and re-edition of the Level I Master's Degree in 'Cranio-cervical-mandibular biomechanics: Treatment of Musculo-Articular Imbalances' for the academic year 2025/2026 – Department of Medicine and Surgery;

Teaching Division

Head

Dr Antonella
 Bianconi

Area Manager

Dr. Matteo Tassi

Office Manager

Dr Catia Dorilli

Head

of the proceedings

Lara Taglieri

Having regard to the communication from the reference lecturer, Prof. Stefano Pagano, received on 5 November 2025;

Decrees

Art. 1 - Announcement

Applications are now being accepted for admission to **the Level I Master's Degree in 'Cranio-Cervical-Mandibular Biomechanics: Treatment of Musculo-Articular Imbalances'** for the 2025/2026 academic year - **Department of Medicine and Surgery**, University of Perugia.

The Level I Master's Degree in 'Cranio-Cervical-Mandibular Biomechanics: Treatment of Musculo-Articular Imbalances' consists of 60 credits and, upon completion, a Level I Master's Degree signed by the Rector is awarded.

The course is administratively based at the University of Perugia; teaching activities take place at the Department of Medicine and Surgery.

The course presentation, educational objectives, teaching plan, attendance requirements and teaching regulations can be consulted at: <https://www.unipg.it/didattica/percorsi-post-laurea/master-e-corsi-di-formazione/offerta-formativa-master-25?view=elenco>

If, by the deadline, the minimum number required for the course to run has not been reached, the terms of this call for applications may be *reopened or extended* by means of a specific notice published in the Official Register and on the University's website dedicated to the Master's programme. Applications already received by the deadline indicated in Article 3 of this call for applications will be accepted, with the option for those who have submitted an application by that date to supplement their application with additional documentation deemed useful.

Art. 2 - Admission requirements and number of participants

Admission to the course is reserved for graduates who hold:

- V.O. degree in Medicine and Surgery with specialisation in Odontostomatology;
- Master's degree in Dentistry and Dental Prosthetics pertaining to classes 52/S, LM-46 and Physiotherapy L/SNT2, as well as holders of other qualifications obtained abroad in related and equivalent disciplines and subjects, in accordance with current legislation. The Teaching Board may also admit holders of qualifications belonging to other classes, subject to evaluation of their educational background, recognised as suitable on the basis of the admission procedures.

If you **have a qualification obtained abroad**, you must submit your application for the Master's programme together with a copy of your qualification, accompanied by an official translation into Italian and legalised and certified by the Italian representative office responsible for the country in which the institution that issued the qualification is located, directly to this University.

Interested parties may contact local translators and have the translation confirmed by the Italian representative office responsible for the territory.

If in Italy, they may contact the local court or official translators.

In order to determine the minimum number of enrolments required to activate the course, and to ensure its economic and organisational sustainability, the course will be activated if there are at least 18 enrolments.

The maximum number of students enrolled in the course is 30. The Master's programme accepts the following types of students:

- **ordinary enrolment:** the single all-inclusive fee is €5,000.00 (plus €16.00 for stamp duty);
- **auditors:** up to a maximum of 20% of those enrolled on the course, the single all-inclusive fee is €2,500.00 (plus €16.00 for stamp duty);
- **UniPG enrolment:** possibility of enrolment of 2 additional technical-administrative and library staff members from the University of Perugia for the purpose of continuous and permanent professional development.

Auditor status and UniPG enrolment status are governed by Article 11 of the University Regulations on Master's degrees, advanced training courses, continuing education courses and summer/winter schools.

If the number of applications exceeds the above limits, the Teaching Board will appoint a committee to select candidates on the basis of their qualifications, in order to draw up the rankings for the allocation of available places.

The criteria for awarding places are set out in Article 4 below.

Students with disabilities, recognised as such pursuant to Article 3, paragraph 1, of Law No. 104/1992, or with a disability equal to or greater than 66%, who are interested in enrolling in the above Master's programme, are entitled to full exemption from the enrolment fee for the Master's programme. In order to benefit from this exemption, candidates must apply for it when submitting their application for admission to the course, attaching the certificate attesting to their disability, as indicated in Article 3 below, otherwise the benefit will not be granted.

In order to reach the minimum number required for the Master's programme to run, candidates who have been admitted to the Master's programme and who have been granted total exemption due to disability as referred to in Article 15 of the Regulations mentioned in the introduction will not be included in the calculation of participants.

Art. 3 - Application for admission

The application to participate in the admission test must be completed on the form 'Annex A' to this call for applications and, **under penalty of exclusion**, must be:

- duly **signed with a handwritten signature**,
- sent together with **an uncertified photocopy of an identity document**; if the identity document is no longer valid, the candidate must, pursuant to Article 45 of Presidential Decree 445/2000, declare at the bottom of the photocopy that the information contained therein has not changed since the date of issue,
- **accompanied by the following documentation**: curriculum vitae drawn up on Annex B, signed with a handwritten or digital signature, under penalty of non-evaluation of the information contained therein.

The application form and the above-mentioned documentation **must be submitted exclusively online by connecting to the page: <https://unipg.esse3.cineca.it/Home.do>** by the deadline of **13:00 on 12 January 2026**, following the instructions contained in **Annex 1**.

The payment of €60.00 as a 'participation fee', required **under penalty of exclusion** from the procedure, must be made using the method indicated in Annex 1. **Under no circumstances will the above-mentioned fee be refunded.**

For candidates who have obtained their qualification abroad:

the foreign qualification obtained from an official foreign higher education institution and which gives access to the course, in original or certified copy, accompanied by:

- a certificate issued by the relevant university attesting to the exams passed and the credits and grades (transcript).

Post-secondary studies (exams and credits) completed may be certified by the 'Diploma Supplement', where adopted;

- documentation certifying the authenticity of the foreign qualification, i.e. verification certificates issued by the Italian ENIC-NARIC centre (CIMEA) or legalisation (such as the Hague Apostille where applicable);
- certificate of comparability of the foreign qualification issued by CIMEA-NARIC ITALIA or other ENIC/NARIC bodies or, alternatively, a 'declaration of value' issued by the Italian diplomatic or consular representation responsible for the territory in the country where the qualification was obtained

of the qualification. For the 55 countries that are signatories to the Lisbon Convention, it is possible to submit **the certificate of equivalence, which can be downloaded from the ARDI** (Automatic Recognition Database Italia) **database**.

- Only for persons with disabilities or with a disability rating of 66% or higher who intend to take advantage of the total exemption: candidates with disabilities, with recognition of disability pursuant to Article 3, paragraph 1, of Law 5.2.1992, No. 104, or with a disability equal to or greater than 66%, must make this declaration in the application and attach to the application, by the deadline for submission, original or certified copies of documentation certifying the recognition of the disability by the relevant authorities, failing which the total exemption from the registration fee will not be granted.

Art. 4 - Selection

Selection will be based on qualifications and will take place if the maximum number of applicants exceeds the number specified in the Course Regulations.

A maximum of 70 points will be awarded for qualifications.

The criteria for awarding points for qualifications are as follows:

- Up to a maximum of 40 points for the curriculum vitae (see Table 1);
- Up to a maximum of 20 points for the thesis mark (degree mark up to 102 = 4 points; from 103 to 105 = 6 points; from 106 to 109 = 10 points; 110 = 16 points; 110 with honours = 20 points).
- Up to a maximum of 10 points for publications (see Table 2);

Table 1:

Relevant qualifications	Up to a maximum of 10 points
Grade achieved in Master's Degree: Degree with Honours	1
Doctorate	2
First-level Master's degree: 1 point/master's degree	maximum 2
Level II Master's Degree: 2 points/master's degree	maximum 2

Scholarship/further specialisations: points 1/year	maximum 3
Teaching/academic qualifications	Up to a maximum of 30 points
Official teaching in healthcare courses (Bachelor's degrees, Master's degrees, Master's programmes, Specialisation schools, Advanced courses): 2 points/year	maximum 25
Unofficial teaching (Bachelor's degrees, Master's degrees, Master's programmes, Specialisation schools, Advanced courses): 0.5 points/year for ADE/Laboratories; 0.2 points for each seminar	maximum 5

Table no. 2

Scientific publications: - international peer-reviewed journals: 0.5/each; - peer-reviewed national journals: 0.3/each - non-peer-reviewed journals: 0.1/each - author of a book or chapter of scientific dissemination: 0.2/each - conference/congress proceedings/speaker conferences/congresses: 0.5/each	Up to a maximum of 10 points
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Art. 5 - Communications

Starting from 15 January 2025, the following will be published on the University's online register (also available on the University website at www.unipg.it/ under: competitions - admission to courses with limited enrolment - Master's degrees):

1. notification that the minimum number of applications, equal to 18, has been reached and a list of those admitted to the selection process, based on qualifications only;
2. the list of candidates excluded from the Master's programme for failure to meet the requirements or for failure to comply with the terms and conditions for submitting the application form;
3. any postponement of the publication of the above communications on the University's online notice board or any other communication concerning this procedure;
4. the Master's Selection Committee, in the event of selection.

The deadline for any appeals (within 60 days to the Administrative Court and within 120 days to the President of the Republic) shall commence on the date of publication of the notices referred to in this article in the University's online register.

Art. 6 - Enrolment

The enrolment fee for the Master's programme is set at €5,000.00 (plus €16.00 for the revenue stamp duty).

For ordinary enrolment, the fee may be paid in two instalments, as follows:

- first instalment, equal to €3,016.00, to be paid upon enrolment;
- second instalment of €2,000.00 to be paid two months after the date of enrolment.

The terms and conditions for enrolment will be specified in a specific notice issued by the Teaching Department.

enrolment procedures.

Art. 7 - Processing of personal data

The processing of personal data requested in this notice is intended exclusively for activities related to the selection process. The information notice, provided pursuant to Art. 13 of EU Regulation 2016/679 - General Data Protection Regulation, is available on the University website: <https://www.unipg.it/ateneo/protezione-dati-personali/informative>

Art. 8 - Referral provision

For anything not covered in this announcement, please refer to:

- University Regulations on Master's degrees, advanced training courses, continuing education courses, and summer/winter schools;
- Course Teaching Regulations;
- Regulations on student fees

For information regarding the selection process:

Selection Procedures Office tel. 075-585 2299; e-mail: ufficio.procedureselektive@unipg.it Head of administrative procedures: Lara Taglieri
e-mail: ufficio.procedureselektive@unipg.it

For information regarding enrolment:

Postgraduate Courses Office: Head: Dr Daniela Coppotelli e-mail: ufficio.corsipostlauream@unipg.it

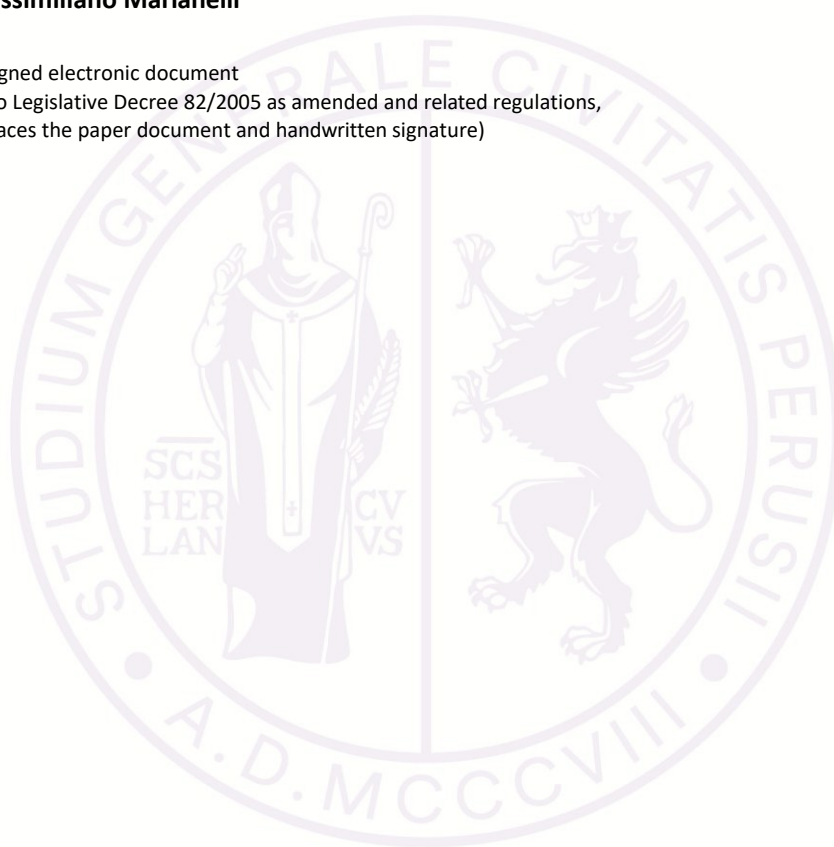
Art. 9 - Publication

This announcement will be made public through publication on the University's online notice board. The announcement and related forms can be viewed and downloaded from the University's website: www.unipg.it under the headings: competitions - admission to limited-enrolment courses - Master's degrees.

The Rector

Prof. Massimiliano Marianelli

(Digitally signed electronic document
pursuant to Legislative Decree 82/2005 as amended and related regulations,
which replaces the paper document and handwritten signature)



Annex A) to the Rector's Decree

To the Rector of the University of
Perugia Piazza Università, 1
06123 PERUGIA

The undersigned requests admission to the Level I Master's Degree in "Cranio-Cervical-Mandibular Biomechanics: Treatment of Muscle-Joint Imbalances" for the academic year 2025-2026 – Department of Medicine and Surgery, University of Perugia, as:

☐ **ordinary student**

☐ **auditor**

☐ **ordinary member Uni.Pg**

To this end, pursuant to Articles 46 and 47 of Presidential Decree 445/2000, I declare, under my own responsibility, the following:

SURNAME	
FIRST NAME	
TAX CODE	
DATE OF BIRTH	GENDER M ☐ F ☐
PLACE OF BIRTH	PROVINCE
RESIDENT IN	PROVINCE
ADDRESS	POSTAL CODE
ADDRESS where communications relating to the selection process should be sent:	
LOCATION	PROVINCE
ADDRESS	POST
TELEPHONE _____ MOBILE: _____	
EMAIL: _____	

to hold the following qualification:

☐ **FIRST-LEVEL DEGREE** as per Ministerial Decree no. 509 of 3 November 1999 and subsequent amendments and additions, belonging to the first-level degree class (L) no. ____

"class of degrees in _____
issued by the Faculty/Department of _____ obtained _____ on _____
_____ at _____
with the following grade: _____

☐ **DIPLOMA DI** issued according to le disposizioni vigenti anteriormente
the implementation of Ministerial Decree no. 509 of 3 November 1999 in: _____
issued by the Faculty/Department of _____ obtained on _____
_____ at _____
_____ with the following vote: _____

namely

☐ **MASTER'S DEGREE/SPECIALIST DEGREE** referred to in Ministerial Decree no. 509 of 3
November 1999, as amended and supplemented, in: _____
belonging to the **second level** degree class (LS/LM) no. _____
'class of specialist/master's degrees in _" issued by the Faculty/Department of _____
obtained on _____ at _____
with the following grade: _____

(note¹)

☐ to possess Italian citizenship

☐ to possess the status of Italian not belonging to the Republic or

☐ to have the status of Italian not belonging to the Republic or

☐ to hold citizenship of the following State: _____

☐ and to enjoy civil and political rights in the aforementioned country

☐ ~~to have adequate knowledge of the Italian language~~ (note²)

¹ Tick the box ☐ to indicate that you meet the requirement set out in Article 2 of the selection notice, and fill in the spaces with the relevant data requested, specifying in detail the details (type of qualification held, date and place of

only for persons with disabilities or with a disability rating of 66% or higher who wish to take advantage
total exemption from the registration fee:

award, the administration/institution that issued it, final grade or any other useful information requested).

² Tick the box ☐ corresponding to your situation, fill in the spaces and tick the additional boxes with the required information, where necessary, in order to complete the declaration regarding your citizenship.

☐ that I am a person with a disability recognised as handicapped pursuant to Article 3(1) of Law No. 104 of 5 February 1992

namely:

☐ being a person with a disability equal to or greater than

(note³)

66%

☐ if the Administration receives a reasoned request for access to the documents relating to the procedure and the undersigned is the opposing party, to consent to the electronic transmission to the email address indicated in this application, pursuant to Article 3 of Presidential Decree 184/2006, of a copy of the communication notifying the request for access and the possibility of submitting a reasoned objection to said request, including by electronic means, within ten days of receipt of the communication itself.

(note⁴)

☐ to accept all the provisions contained in the notice

(note⁵)

The undersigned also declares that they are aware that the Administration accepts no responsibility for the loss of communications due to incorrect address details provided by the applicant or failure to communicate or late communication of a change of address indicated in the application, nor for any postal, telegraphic or fax transmission errors or, in any case, errors attributable to third parties, unforeseeable circumstances or force majeure. The undersigned undertakes to promptly notify any changes to the above address that may occur after the date of submission of this application. The undersigned declares to be aware that failure to comply with even one of the terms and conditions for submitting the application referred to in the selection notice will result in automatic exclusion from the selection process. The undersigned declares to be aware of the criminal penalties resulting from false declarations, the creation and/or use of false documents as referred to in Article 76 of Presidential Decree No. 445 of 28 December 2000, as well as the forfeiture of any benefits resulting from the measure issued on the basis of untruthful declarations as provided for in Article 75 of

Presidential Decree No. 445 of 28 December 2000. The undersigned, pursuant to EU Regulation 2016/679 and Legislative Decree 196/2003, as last amended by Legislative Decree 101/2018, declares that they are aware that their data will be processed by the University for institutional purposes and in accordance with the principle of relevance.

The undersigned candidate attaches to this application:

☐ a photocopy of a valid identity document and, optionally, their tax code.

☐ a dated and signed curriculum vitae, accompanied by a declaration in lieu of a notarial deed, made using Annex B

(note⁶)

Place and Date.....

Signature (note⁷)

Stamp of the Protocol Office
and initials of the receiving official

³ Complete this field for total exemption from the registration fee.

⁴ Tick the box ☐

⁵ Tick the box ☐ to indicate acceptance of the provisions contained in the notice.

⁶ Tick the boxes to certify that the relevant documentation required by the call for applications is attached to the application; please note that a photocopy of your identity document must be provided, **otherwise your application will be rejected**.

⁷ The signature must be legible and in full, in accordance with the procedures indicated in Article 3 of the competition notice, and is mandatory, otherwise the application will be invalid.

FORM 'B' TO DR

CURRICULUM VITAE ET STUDIORUM

The undersigned _____
Pursuant to Articles 46 and 47 of Presidential Decree 445/2000, declares, under his/her own responsibility, to be in possession of the following qualifications (note 1)

1).....

.....

2).....

.....

3).....

Etc.

.....

The undersigned also declares (note 2)

.....

.....

Finally, the undersigned declares that the information provided in this CV/attachment is true.

The undersigned declares to be aware of the criminal penalties resulting from false declarations, the creation and/or use of false documents as per Article 76 of Presidential Decree 28.12.2000, No. 445, as well as the forfeiture of any benefits resulting from the measure issued on the basis of untrue statements provided for in Article 75 of Presidential Decree No. 445 of 28 December 2000.

The undersigned, pursuant to EU Regulation 2016/679 and Legislative Decree 196/2003, as last amended by Legislative Decree 101/2018, declares that they are aware that their data will be processed by the University for institutional purposes and in accordance with the principle of relevance.

The undersigned attaches a photocopy of a valid identity document (note 3).

.....

(place and date)

The declarant

(note 4)

¹ Provide a detailed and accurate description of each element relevant to the assessment of the declared qualification.

⁽²⁾ **To be used if the candidate wishes to declare any additional qualifications, professional experience and skills.**

³ A photocopy of a valid identity document is mandatory, otherwise the declaration will be considered null and void.

⁴ The signature, to be written in full and legibly, is mandatory, otherwise the declaration will be invalid.

ANNEX 1

ONLINE PROCEDURES FOR SUBMITTING THE APPLICATION FOR ADMISSION

1) REGISTRATION ON SOL

IF THE APPLICANT HAS ALREADY BEEN A STUDENT AT THIS UNIVERSITY, they may use the same username and password to submit their application online:

- by going to the following web page: <https://unipg.esse3.cineca.it/Home.do>
- clicking on 'authentication'
- and entering the username and password they already have.

IF THE APPLICANT HAS NEVER BEEN A STUDENT AT THIS UNIVERSITY, they must proceed with register:

- by going to the following web page: <https://unipg.esse3.cineca.it/Home.do>
- by clicking on 'registration'
- proceeding with the entry of the data requested in the guided procedure for the purpose of issuing the username and password.

2) PRINT AND COMPLETE ANNEXES A AND B

Firstly, in order to submit the application correctly online, candidates must **print Annex A**, which is published on the same web page as the competition notice at the following link:

<https://www.unipg.it/didattica/corsi-a-numero-programmato/master?view=elenco>

Annex B is published on the same web page.

The application form (**Annex A**) must be **completed** in full, **signed** by hand and then **scanned in black and white and low resolution PDF format**.

Similarly, **Annex B** must be **completed, signed and scanned in black and white PDF format with low resolution**.

Interested parties may also complete a curriculum vitae.

You must also **scan the following documents in black and white, low-resolution PDF format**:

- of **the documents you wish to produce copies of**
- of **your identity document**

The participation fee of €60.00 can be paid using the following methods:

online payment by clicking on 'pagoPA' at the end of the online application procedure the application.

It is not necessary to scan the payment receipt and upload it during the online procedure, as the payment is automatically monitored during the procedure itself.

N.B. Documents must be scanned **in black and white PDF format with low resolution**.

Each file must not exceed 20MB in size; if a document, when scanned in its entirety, exceeds this size, it must be scanned into multiple files, each with a size not exceeding 20MB.

3) ONLINE APPLICATION PROCEDURE

Candidates who have obtained their own identification credentials as described in point 1), can now proceed with submitting their application.

Please note that the system will generate a personal identification code, which will be included in the documents containing the results of the candidate's assessment (pre-enrolment).

- Select 'Segreteria' (*left command bar*);
- Select 'Admission tests/local pre-enrolment' (*command bar on the left*):
- the 'Admission Competitions' page will open, displaying the message 'there are admission competitions available for enrolment' (when submitting a second/third application, the page will also show the competitions for which applications have already been submitted by the same candidate): click on 'proceed with admission';
- the "Competition Registration" page will open, where you must click on "Competition Registration" at the bottom of the page;
- the "Course type selection" page will open, where you must select the type of competition you wish to register for and click "Next";
- the 'Competition list' page will open, displaying the list of competitions for Master's programmes. Select the competition for which you wish to apply and click 'Next';
- The 'Confirm competition choice' page will open, displaying information about the selected competition. You can either go 'back' or click on 'Confirm and continue'.
- The 'Confirm competition registration' page will open, allowing you to check the information relating to the choices made on the previous pages and, consequently, to go 'back' if there are any corrections to be made, or to click on 'Confirm and continue'.
- The "Management of qualifications and documents" page will open, listing the types of qualifications and documents that must/may be submitted, pursuant to Article 3 of the Call for Applications, by uploading a scan of them. You can then proceed to upload them by selecting "yes" or "no" in response to the question "Do you wish to attach other documents and/or qualifications to your application?": in particular, if you select 'yes', the 'Qualification/document declaration' page will open, where you must enter the detailed information of the qualification you wish to upload and upload the document file; each file cannot exceed 20MB in size, so if you need to upload multiple files to attach a document, you must upload each individual file that makes up the document; once the upload is complete, click 'Next' to return to the previous page, where you will see a list of the qualifications you have uploaded;
- please note that, in accordance with Article 3 of the Call for Applications, the application form (Annex A), duly completed and signed, Annex B, duly completed and signed, your identity document and any other documentation indicated in Article 3 MUST be attached;
- Once you have uploaded all the qualifications and documents that must/may be submitted pursuant to Article 3 of the Call for Applications, on the 'Manage qualifications and documents' page, answer 'No' to the question 'Would you like to attach other documents and/or qualifications to your application?' and click 'Next'.
- The 'Confirm qualifications and documents' page will open, summarising the attached documents and qualifications by type: if there are any corrections to be made, click 'Back', otherwise click 'Next'.
- The '**Confirm competition** choice' screen will open, summarising the information about the competition you are applying for, with the option to go 'Back' or click on '**Complete admission to the competition**', which completes the

online application procedure: **after this point, it will no longer be possible to go back and change what has been entered;**

- The "Competition **registration summary**" page will open with more detailed information on the data entered up to that point: this is the final summary of the online application submitted, **within which the system will generate a personal identification code (PREMATRICOLA), which must be kept and will identify the candidate when the assessments of interest are published.** at the bottom of this page, you can choose to return to the 'competition home' page or click on 'payments';
- if you click on 'home competitions', you will return to the list of admission competitions for which you have applied; by clicking on the course title, you can access summary information and the competition identification number;
- if you click on 'payments', the 'List of fees' page will open, showing the fee due for the application submitted, identified as 'payment not received', corresponding to an underlined number, which is the invoice number (this page also shows a summary of any other fees related to other applications submitted by the same candidate); click on the underlined number: this will open the 'Invoice Details' page, which shows the payment details to be made using the 'PagoPA' method, which allows you to pay the participation fee online. On the 'payments' page, you can monitor the status of the payment made.