

CALL FOR APPLICATIONS

for admission to the Ph.D. courses of the XL cycle a.y. 2024/2025

Art.1

Announcement

A public selection is announced for **admission to the Ph.D. courses of the XL cycle a.y. 2024/2025** with administrative headquarters at the University of Perugia as per **Annex 1**, which is an integral part of this call. Access to the Ph.D. courses is governed according to the methods established and specified for each Ph.D. course in the aforementioned **Annex 1**. This call is issued pending the adoption by the MUR of the decree accrediting the Ph.D. courses. Therefore, the effectiveness of the selections carried out under this call is under condition on the accreditation by the MUR of the Ph.D. courses. The allocation of scholarships under DD.MM. 629 and 630 of 24.04.2024, as reported in Annex 1 to this call, is subject to the admission to funding of the relevant project proposals by the MUR. The allocation of scholarships funded or co-funded by third parties is subject to the perfection of such funding within the terms indicated in Annex 1. In order to ensure compliance with the timelines of the selection procedures and the full use of resources in case of any additional funding measures by the Ministry of University and Research, additional scholarships that become available beyond the deadline of this call will be allocated within the Ph.D. Courses for the a.y. 2024/2025 (XL cycle) and assigned through the sliding of the respective rankings.

The number of available positions indicated in Annex 1 may be increased following additional funding received by the University and published by **July 4th, 2024**, in the University's official notice and on the University website at [https://www.unipg.it/didattica/percorsi-post-laurea](https://www.unipg.it/didattica/percorsi-post-laurea;);

Art.2

Admission Requirements

Anyone who holds **one of the following degrees** held by October 31, 2024, can apply:

- A master's degree obtained under D.M. 270/2004, a specialized degree under D.M. 509/1999, or a degree issued under the previous regulations D.M. November 3, 1999, no. 509 modified by D.M. October 22, 2004, no. 270;
- A university degree obtained at foreign universities comparable to an Italian **second-cycle academic degree** (EHEA, i.e., according to the Bologna Process of 1999) or EQF level 7 that gives access to Ph.D. studies in the country where it is obtained. The Evaluation Committee referred to in art. 4 assesses the suitability of the degree, and if the outcome is positive, proceeds with its recognition solely for the purpose of admission to this selection. The evaluation of the international degree is based on the documentation attached to the application. If the submitted documentation does not provide sufficient elements for evaluation, the Committee has the right to

exclude the related applications. After the selection, the Ph.D. Office will carry out further checks on the authenticity and comparability of the international degrees presented, and if the presented degree is not found to be authentic or valid for enrollment purposes, it reserves the right to exclude the admitted candidates.

The specific required degrees for each Ph.D. course are indicated in Annex 1.

Art.3

Application Submission

Applications and the related attachments must be submitted electronically via PICA portal using the dedicated application available at <https://pica.cineca.it/unipg/> by **12:00 PM (Italian time) on July 4, 2024**, as specified in **Annex 2**, which is an integral part of this call and must be read carefully. **No other forms of application submission are allowed under penalty of exclusion.**

For each application, a fee of 20,00 Euros must be paid using the PAGOPA system directly from the PICA portal, by the application deadline (July 4, 2024). The payment of the fee is required under **penalty of exclusion** from the procedure. If a candidate intends to apply for more than one Ph.D. course listed in Annex 1, he or she must submit separate applications and the related documentation for each, including the payment of the fee. Under no circumstances the above-mentioned fee will be refunded.

Please, consider that the dates of the tests, set by each Evaluation Committee, may coincide.

Candidates intending to apply for the position reserved for company employees must indicate the relevant employment relationship in the application. Such candidates will compete only for the reserved positions.

All candidates who complete the online application process according to Annex 2 are admitted to the selection with reservation of verification of the requirements specified in the call. The Administration will also verify the truthfulness of the self-certifications presented by the candidates. Following the necessary checks, the Administration may exclude candidates from the selection process at any time.

Art.4

Evaluation Committees

The Evaluation Committees for admission to the Ph.D. courses will be formed and appointed in accordance with Article 15 of the Ph.D. Courses Regulations of this University.

The composition of the Committees will be announced starting from July 5, 2024, at <https://www.unipg.it/didattica/percorsi-post-laurea/dottorati-di->

[ricerca/bandi-avvisi-e-modulistica](#).

Candidates may submit any objections to one or more members of the Evaluation Committee to the Rector within 10 days of the publication of the appointment decree on the University website, provided such objections are duly substantiated.

Art.5

Selection Procedure

The selection procedure will be carried out according to the methods indicated for each Ph.D. course in **Annex 1** to this call, which should be **read carefully**. The evaluation of the qualifications is carried out by the Evaluation Committee before the selection tests according to the criteria and methods for assigning scores indicated for each Ph.D. Course in Annex 1 to this call. Where the criteria and methods for assigning scores are not specified in Annex 1, the Evaluation Committee will identify the criteria and methods for assigning scores in the first session before proceeding with the remaining selection procedures.

If a minimum score is required for admission to the course, the score assigned by the Evaluation Committee for the qualifications will be published before the selection tests at <https://www.unipg.it/didattica/percorsi-post-laurea/dottorati-di-ricerca/bandi-avvisi-e-modulistica>. If a minimum score is not required, the score obtained will be communicated to each candidate during the interview.

On **June 25th, 2024**, a **notice** will be published on the University website at <https://www.unipg.it/didattica/percorsi-post-laurea/dottorati-di-ricerca/bandi-avvisi-e-modulistica> and on the University's online bulletin board, providing the test schedules and any other relevant communication regarding this selection. This notice serves as a **formal convocation, and no personal communications** will be sent in this regard.

Failure to attend the selection tests (or failure to connect on the scheduled date and time in the case of online interviews) will be considered an **implicit withdrawal** from the selection process, regardless of the cause.

To be admitted to the selection tests, candidates must present a valid identification document: identity card, passport, driver's license, nautical license, pension booklet, permit for operating thermal plants, firearms license, or identification cards provided they have a photo and an official stamp or other equivalent marking issued by a State Administration. If the identification document is expired, the candidate must declare in writing that the information contained in the document has not changed since the date of issue.

The Evaluation Committee will prepare a general merit ranking, including only those candidates who have obtained a total score equal to or greater than the minimum overall score required for qualification as indicated in Annex 1 to this call. This score is the sum of the scores obtained in the evaluation of qualifications and selection tests.

After the selection procedures, the Rector will approve the relevant documents or return them to the Committee for any necessary corrections and additions. Those who are successfully ranked will be admitted to the course as per Article 6. The rankings will be published on the website at <https://www.unipg.it/didattica/percorsi-post-laurea/dottorati-di-ricerca/bandi-avvisi-e-modulistica> and on the University's online bulletin board (**no personal notifications will be sent**).

Candidates have the right to access the documents in accordance with Law no. 241/1990 and the University's Regulations on administrative procedures and access to documents. The Administration may postpone access to the documents until the end of the competition.

Art.6

Admission to the Courses

Candidates are admitted to the courses according to the order of the merit ranking until the places available for each Ph.D. course. In the case of a tie, the younger candidate will prevail. Reserved places for candidates with a degree obtained abroad will be assigned to candidates who meet the required criteria and are in a useful position in the general merit ranking. **Any unassigned reserved places will be allocated to candidates in a useful position in the general admission ranking for the same Ph.D. course** as per Article 17, paragraph 4 of the University Regulations for Ph.D. Courses.

Reserved places for company employees will be assigned only to those who have indicated their status in the application as per Article 3 and in order of ranking concerning the number of available reserved places.

Subject to verification of the required requirement, maximum n. 1 student is admitted, in compliance with the merit ranking, for each Doctoral Course whether the candidate is not Italian and is already recipient of a scholarship awarded for any reason.

In case of useful placement in multiple rankings, upon enrolment, the candidate must exercise the option for only one doctoral course.

In the event that the candidate has competed for a PhD course divided into curricula, at the time of enrolment, he must exercise the option for one of them.

Candidates admitted to the course must enroll within the terms that will be established with the document approval provision (published on the web page <https://www.unipg.it/didattica/percorsi-post-laurea/dottorati-di-ricerca/bandi-notices-and-forms>), exclusively through the procedure available from the [SOL](#) following the instructions that will be made available on the web page: <https://www.unipg.it/didattica/percorsi-post-laurea/dottorati-di-ricerca>, **penalty forfeiture of the right to register (no personal communications will be sent in this regard)**. Similarly, any further admission in the ranking and deadline for

consequent enrollment will be published on the website <https://www.unipg.it/didattica/percorsi-post-laurea/dottorati-di-ricerca/bandi-avvisi-e-modulistica> on the dates which will be indicated in the aforementioned decree approving the documents. **No personal communications will be sent in this regard and therefore all candidates found suitable are required to carefully monitor the site in the weeks immediately following the completion of the tests.**

Winners who have obtained the entrance qualification after 4th July 2024 or who must obtain it (in any case no later than 31 October 2024) must send the relevant documentation to ufficio.dottorati@unipg.it within 15 days of obtaining the qualification and in any case no later than 15 November 2024, under penalty of forfeiture of admission to the course for which one was successful/eligible.

The documentation relating to the achievement of the qualification, together with a valid identification document, must be sent in the form of a self-certification (or certification in the case of qualifications obtained in a country outside the European Union) and must include the name of the University who issued the qualification, the date of achievement, the type of diploma and the related grade.

In the event of withdrawal or failure of an admitted candidate to enroll, the next suitable candidate will take over, according to the order of the ranking. Scrolling of the ranking will be possible until 31 December 2024.

At the end of the enrollment procedures, the Teaching Board (Collegio dei Docenti) of each doctoral course arranges the formal assignment of scholarships to the eligible candidates.

Doctoral students who have already renounced scholarships under the PNRR within the XXXVIII cycle and XXXIX cycle cannot be assigned doctoral scholarships referred to in the DD.MM. 629 and 630 of 24.4.2024.

Art.7

Rights and Duties of Ph.D. Students

Admission to the PhD program involves an exclusive, full-time commitment. Subject to authorization from the Teaching Board (Collegio dei Docenti), the doctoral student with a scholarship can carry out paid activities up to a maximum limit not exceeding the amount of the scholarship itself (16,243.00 euros); PhD students without scholarships can carry out paid activities without income limits. The paid activities referred to in the previous period must allow the acquisition of skills relating to the educational field of the doctorate, and be compatible with the full-time carrying out of the study and research activities foreseen by the doctorate.

Each doctoral student is ordinarily expected to carry out research and training activities, consistent with the doctoral project, at highly qualified institutions

abroad, for a minimum period of six months, even non-continuous, without prejudice to what is detailed in the Attachment 1 for each type of scholarship. As regards the details of the rights and duties of doctoral students and the causes of exclusion, please refer to the provisions of the articles 19 and 20 of the Regulations of the Research Doctorate Courses of the University of Perugia.

Enrollment in the first year involves the payment of the Regional tax for the right to study and the stamp duty, for a total of Euro 156,00. Students enrolled in the years following the PhD courses are required to pay the Regional tax for the right to study for an amount equal to Euro 140,00.

The student who pays the Regional tax for the right to study and any stamp duty late with respect to the scheduled deadline is required to pay an increase based on the Regulations on student contributions.

Art.8

Final dissertation and conferment of the Title

The title of Ph.D. is conferred by the Rector, in accordance with the provisions of the University Regulations for Research Doctorate Courses of the University of Perugia.

Art.9

Processing of Personal Data

The processing of personal data required by this decree is aimed exclusively at all activities related to the procedure. The information, provided pursuant to art.13 of EU Regulation 2016/679 – General Data Protection Regulation, is available at the following address: <https://www.unipg.it/protezione-dati-personali/informative>

Art.10

Responsible for the procedure

The person responsible for the procedure referred to in this announcement is Flavia Vasselli - ufficio.dottorati@unipg.it.

Art.11

Publicity

This decree will be published on the website of the University of Perugia at <https://www.unipg.it/didattica/percorsi-post-laurea/dottorati-di-ricerca/bandi-avvisi-e-modulistica> and to the online noticeboard of the University itself. Furthermore, the same is advertised on the MUR website and on the European Euraxess website.

The notice of the publication of the decree itself is published in the Official Journal of the Italian Republic - IV special series - Competitions and Exams.

Any changes, updates or additions to this announcement will be made known exclusively through publication on the University website; therefore candidates

are required to consult this site at <https://www.unipg.it/didattica/percorsi-post-laurea/dottorati-di-ricerca/bandi-avvisi-e-modulistica>.

Art.12

Final Provisions

For anything not expressly provided for in this call, reference is made to the current legislation on Ph.D. courses and the Regulations of the University of Perugia, issued with D.R. n.620 of 11.3.2022.