



Erasmus+ Call Mobility for *Traineeship* 2024/2025

INFORMATION MEETING

A.D. 1308
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UNIVERSITÀ DEGLI STUDI
DI PERUGIA



Erasmus+

Enriching lives, opening minds.



The Erasmus+ Programme for Traineeship allows students, doctoral students, specialization school students, new graduates and those who have recently obtained a Ph.D. to spend a period of internship at laboratories or facilities of Higher Education Institutions or at enterprises, training centers, research centers or other organizations.

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Erasmus+

Enriching lives, opening minds.

Located in:

Programme Countries: Austria, Belgium, Bulgaria, Cyprus, Croatia, Denmark, Estonia, Finland, France, Germany, Greece, Ireland, Iceland, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Norway, The Netherlands, Poland, Portugal, Czech Republic, Romania, Serbia, Slovakia, Slovenia, Spain, Sweden, Turkey, Hungary.

Extra-EU countries, defined Partner Countries (see List of partners and mobility flows – Extra-EU countries).

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Eligible institutions and facilities

- a) Higher Education Institution in possession of Erasmus Charter for Higher Education;
- b) Public or private organization active in the labour market or in the fields of education, training, and youth.

NON-eligible institutions and facilities

- a) Community institutions and other community bodies including specialized agencies;
- b) Organizations operating EU programmes such as National Agencies (in order to avoid a possible conflict of interest and/or double funding).

Requirements for participation

- a) Being **regularly enrolled** at the Università degli Studi di Perugia;
- b) **Not benefit, in the same period** of Erasmus+ Mobility for Traineeship, from an **EU grant** provided by other EU-funded mobility programs;
- c) Have adequate **knowledge of the foreign language**, as required by the host institution;
- d) Being a **resident of a country other than the country of destination**.

Compatibility with previous Erasmus+ experiences

Students who have already completed a period of study or internship within the Erasmus+ Program can apply under the following conditions:

- a) If enrolled in the **same study cycle** in which they carried out the Erasmus+ mobility, **the total duration of the mobility must not exceed 12 months including the months already completed** (24 in the case of a single-cycle master's degree);
- b) If enrolled in a **study cycle other than the one in which they carried out the Erasmus+ mobility**, the total duration of the mobility **must not exceed 12 months** (24 in the case of a single-cycle master's degree), **without including** those months already completed in the cycle of previous studies.

Types of internship

Predefined internship: at institutions or facilities with which the University of Perugia has collaboration agreements in place.

Independent internship: at entities independently identified by the candidate, provided they are eligible for Traineeship **(not valid for mobilities towards Partner Countries)**.

The candidate may submit only **one application:** for independent or predefined internship.



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Improve Your Talent internship program at the Italian **Chambers of Commerce** abroad reserved for students enrolled in study and doctoral programs pertaining to the Departments of **Economics, Law, Humanities - Ancient and Modern Languages, Literature and Cultures, Political Sciences.**

Contact the tutor at the location of interest, fill out the Learning Agreement for Traineeship in English and attach it to the application signed by the candidate, the Manager at the Chamber of Commerce and the Contact Person at UNIPG.



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Procedure for submitting the application

The application must be completed exclusively online via the link at the internet address <https://uri.unipg.it/candidaturaPM/BandoTraineeship.aspx>

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Deadlines for submitting the application

- first deadline: **March 21, 2024**, 12:00 (for departures subsequent to approval acts);
- second deadline: **June 07, 2024**, 12:00 (for departures subsequent to approval acts);
- third deadline: **September 06, 2024**, 12:00 (for departures subsequent to approval acts);
- fourth deadline: **December 02, 2024**, 12:00 (for departures subsequent to approval acts).

Documents to be attached to the application for PREDEFINED internships:

- 1) **Curriculum vitae** according to the European format, in English language.
- 2) International **language certifications**, if any.

Documents to be attached to the application for INDEPENDENT internships :

- 1) **Learning Agreement for Traineeship** (Section: *Before the Mobility*), in English, from which the contents of the internship activity emerge. The document must be signed by the candidate, the person in charge of the host institution/enterprise and:
 - for students, the Departmental Erasmus Delegate;
 - for doctoral students, the PhD Course Coordinator;
 - for specialization school students, the Director of the Specialization School;
 - for students enrolled in a Master, the Director of the Master.
- 2) **Curriculum vitae** according to the European format, in English language.
- 3) International **language certifications**, if any.

Mobility period

The Traineeship period must be carried out:

- entirely **within the degree program** (bachelor's degree, master's degree and single-cycle master's degree, specialization and doctoral schools, and Level I and II master's degrees), but **no later than July 31, 2025;**

OR

- entirely in the **twelve months following the completion of the degree program** (bachelor's, master's and single-cycle master's degrees, specialization and doctoral schools, and Level I and II master's degrees), but **no later than July 31, 2025.**



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IMPORTANT!!!

STUDENTS WISHING TO CARRY OUT A POST-DEGREE TRAINEESHIP MOBILITY MUST **APPLY** WHILE STILL ENROLLED AT THE UNIVERSITY, THAT IS, **BEFORE THE DEGREE** IS AWARDED.

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Types of mobility

LONG-TERM PHYSICAL MOBILITY

Long-term physical mobility is intended for all students enrolled in a degree course, master's degree, single-cycle master's degree, doctoral courses, masters and specialization schools of the University. This type of mobility must have a **minimum duration of 2 months and a maximum of 12 months.**

Types of mobility

SHORT-TERM PHYSICAL MOBILITY

Short-term physical mobility must have a **duration of between 5 and 30 days** and is provided as part of the mobility of **doctoral students**.

Economic contribution of the European Union for mobility towards Programme Countries, United Kingdom and Switzerland

LONG-TERM PHYSICAL MOBILITY

Mobility towards:	Amount (€)
Denmark, Finland, Ireland, Iceland, Lichtenstein, Luxembourg, Norway and Sweden. Partner Countries: United Kingdom, Switzerland	500 euro/month
Austria, Belgium, Cyprus, France, Germany, Greece, Malta, The Netherlands, Portugal and Spain.	450 euro/month
Bulgaria, Croatia, Estonia, Latvia, Lithuania, North Macedonia, Poland, Czech Republic, Romania, Serbia, Slovakia, Slovenia, Turkey and Hungary.	400 euro/month

Economic contribution of the European Union for mobility towards extra-EU countries (Partner Countries)

LONG-TERM PHYSICAL MOBILITY

The monthly amount is € 700.

The amount is the same for all extra-EU countries, with the exception of the United Kingdom and Switzerland.

Economic contribution of the European Union for mobility towards Programme Countries and Partner Countries

SHORT-TERM PHYSICAL MOBILITY (only for doctoral students)

Physical mobility duration	Daily amount
Up to the 14th day of activities	€ 79,00
From the 15th to the 30th day	€ 56,00

Additional contributions - Students with fewer opportunities

Mobility duration	Additional monthly contribution	Total additional contribution
minimum 2 months	€ 250	-
from 5 to 14 days	-	€ 150
from 15 to 30 days	-	€ 100

Additional contributions

The University provides an additional prize contribution of **500 euros** following the recognition in the student's career of **30 CFUs for semester-long mobility**.

Students with special needs in mobility can request an additional contribution from the **Erasmus+ National Agency INDIRE** through the International Relations Area of the University of Perugia.

The University provides an additional monthly contribution of **500 euros** for mobility students with a disability equal to or greater than 66% and/or in a handicap situation (Article 3, paragraph 1 and/or paragraph 3, Law 104/92), as extrapolated from the ESSE3 system.

Selected students will also be able to apply for a possible monthly supplement from the **Agency for the Right to University Studies (A.Di.S.U.)**. The A.Di.S.U. call is expected to be published in the summer.

Additional contributions - Travel

Travel distances	Standard travel – Amount	Green travel – Amount
From 10 to 99 KM	€ 23,00 per participant	-
From 100 to 499 KM	€ 180,00 per participant	€ 210,00 per participant
From 500 to 1999 KM	€ 275,00 per participant	€ 320,00 per participant
From 2000 to 2999 KM	€ 360,00 per participant	€ 410,00 per participant
From 3000 to 3999 KM	€ 530,00 per participant	€ 610,00 per participant
From 4000 to 7999 KM	€ 820,00 per participant	-
8000 KM or more	€ 1.500,00 per participant	-

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FOR FURTHER INFORMATION

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<https://www.unipg.it/internazionale/bandi-e-news>

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Area Relazioni Internazionali

Bando Traineeship 2024/2025